



Information and Quick Fact Sheet for Employment Insurance Benefits

BC Flood – Grand Forks

Applying for Employment Insurance

Service Canada is making every effort to ensure streamlined processing of Employment Insurance (EI) claims for all citizens affected. Due to the unique challenges many clients will face, Service Canada is asking that the following processes be followed to ensure timely and accurate handling of all claims.

To apply for EI benefits, each client must submit an application for EI online or in person at a Service Canada Centre. To access the application for EI Benefits go to: www.canada.ca and click on “**Employment Insurance Benefits**”.

Note Regarding Timeframes: A client can apply for Benefits as early as their last working day but should not wait more than 4 weeks from this day as their application will no longer be considered timely and they may lose benefits.

Reference Code:

A reference code has been assigned to facilitate the processing of all claims that are established due to the flood in BC. At the start of the online application process, clients will be asked to enter a reference code.

Your reference code is: 5910-01-5910-002018

Note: The reference code should only be used if you are applying for **regular** benefits. **Do not use the reference code if any of the following applies to you:**

- The reason for separation from your employment is something other than the flood,
- You are applying for Special Benefits, i.e. Sickness, Maternity, Parental, Family Caregiver Benefits Compassionate Care Benefits, or
- You are pregnant and you would like to automatically switch to Maternity Benefits immediately after collecting Regular Benefits, or
- You are applying for Fishing Benefits

Records of Employment (ROEs):

It is not necessary to wait for your ROE before making an application for benefits. Your employer(s) will have these prepared as soon as possible.

Direct Deposit:

We encourage all claimants to sign up for Direct Deposit (DDP) when completing their application for benefits. DDP is the most efficient and surest method of payment.

Note:

All eligibility requirements will remain as per current legislation guidelines. If clients are currently on an active claim, another application is not required.